

## Organizational Eligibility Criteria 2024

Canadian museums and heritage, cultural and Indigenous organizations are eligible for the Digital Museums Canada investment program.

Organizations cannot be a member of the Canadian Heritage Portfolio.

To apply for DMC funding, eligible organizations must satisfy **Part 1: Primary Purpose & Mandate** and **Part 2: Legal Status**.

### **PART 1: PRIMARY PURPOSE & MANDATE**

The organization **MUST** be a:

#### **1. Museum, heritage, cultural or Indigenous\* organization that is:**

- established and operating in Canada; and
- managing a physical establishment or site open to the public, **OR** providing programming to the public in various locations or via a website.

\*Indigenous organizations must be mandated to support and/or preserve Indigenous culture.

#### **AND**

#### **2. The primary purpose of the organization, as articulated in its mandate, **MUST** be to engage the public in at least four of the following areas:\*\***

- exhibitions
- programming
- research
- collections
- preservation
- documentation
- dissemination

Organizations will be asked to provide their mandate statement and provide an example for each selection from the last year.

\*\* This includes artistic, scientific, cultural, traditional and historical material. Collections may consist of physical objects and/or intangible cultural heritage.



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### PART 2: LEGAL STATUS

At the time of submitting a proposal (on or before December 1), the applicant organization must have been in existence for at least 1 year, and be one or more of the following:

#### 1. A registered charity.

According to the Canada Revenue Agency (CRA), a registered charity is a corporate body or trust that is registered under the *Income Tax Act* and is able to issue tax receipts to donors for income tax purposes.

OR

#### 2. A federally or provincially incorporated not-for-profit (NPO).

According to the CRA, to be considered an NPO, no part of the organization's income may be payable to, or available for, the personal benefit of any proprietor, member or shareholder of the organization.

OR

#### 3. An Indigenous nation, group or organization that operates similarly to a not-for-profit and supports Indigenous heritage and culture.

OR

#### 4. A municipal, provincial or band heritage organization, or university-affiliated organization.

The organization must operate independently, at arms-length, and have a clear mandate, staff and governance structure.

**Examples of eligible organizations include:** museums, archives, aquariums, art galleries, artist-run centres, botanical gardens, cultural centres, historic sites, historical societies, Indigenous organizations\*, planetariums, science centres, zoos, etc.

\* Indigenous organizations must be mandated to support and/or preserve Indigenous culture.

**Ineligible organizations include:** museums associations, professional associations, membership organizations, magazines and publishing organizations.



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Should an organization decide to proceed with a proposal prior to an eligibility review by DMC, they agree to acknowledge that the organization may not qualify for DMC funding, and that the proposal may be rejected on the basis of eligibility.

DMC reserves the right to request proof of eligibility at any time during the proposal-review process, and to make its own determination on eligibility.

**Note:** Any organization previously funded by DMC that wishes to submit a proposal in this year's Call for Proposals must have completed any existing DMC-funded projects prior to the deadline of December 1. This means that a new proposal may not be submitted if a previously funded project is still in development.

Organizations may only submit **one proposal** per Call, either in the Digital Projects or Community Stories stream.